



# Employment Opportunity Bulletin

Defense Language Institute Foreign Language Center and Presidio of Monterey  
Presidio of Monterey, CA 93944-5006

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## In The Competitive Service

*Temporary Intermittent Position Not To Exceed 1 Year*

**Announcement Number:** DLI-9-98

**Opens:** April 8, 1998

**Initial Cutoff:** April 22, 1998

**Closes:** Open Until Filled

**Position Title:** Training Technician,  
GS-1702-05

**Salary:** \$21,051 - \$27,370 per annum

**Location:** DLIFLC & POM, Dean of Evaluation  
and Standardization, Test Management Division,  
Presidio of Monterey, California

**Area of Consideration:** All U.S. Citizens

**PCS Costs are not Authorized**

Applicants must ensure that all requirements are met before requesting consideration for this position. Qualification will be based on the application package you submit. Be sure that your application package clearly shows the extent and type of required experience or education. Please limit your paperwork to two pages per KSA. Be concise. KSAs longer than two pages will not be considered.

**Please make a copy of your application before submitting.** Application packages will not be returned nor duplicated once submitted. Copies reproduced at government expense will not be accepted and application packages submitted in postage paid government envelopes will not receive consideration.

### What To Submit And Where To Apply

1. Applicants may submit one of the following: OF-612, Optional Application for Federal Employment, Resume, or SF-171, Personal Qualification Statement. **See OF-510, "Applying for a Federal Job", to determine what information your resume or application must contain.**
2. DD 214 (Veterans and VRA Eligibles).
3. SF-15 (if claiming 10 Points Veterans Preference)
4. DLIFLC Form 304, (optional).
5. Written request for spouse preference and sponsor's official PCS orders to the Monterey commuting area.
6. College transcripts (if substituting education for experience).
7. Latest Performance Appraisal (current Federal employees only).

### Mailing Address:

Defense Language Institute Foreign Language  
Center & Presidio of Monterey  
ATTN: ATZP-CPR  
Presidio of Monterey, CA 93944-5006

The Civilian Personnel Office is located in Bldg 340. For information call - (408)242-5137, DSN 878-5137

**Please Note:** All documents must be received in the Civilian Personnel Office by 4:45 p.m. on the closing date of this announcement, or postmarked by the closing date.

**This announcement may be used to fill future vacancies within 180 days after the closing date**

**The Defense Language Institute is an Equal Opportunity Employer**

All qualified applicants will receive consideration for position vacancies without regard to race, creed, color, age, national origin, lawful political affiliation, sex, marital status, membership-or non-membership in an employee organization, handicap not disabling to the job, or other non-merit factors.

**Please post on bulletin boards until after the closing date shown above.**

## **Summary of Duties:**

Coordinates oral proficiency tests for DLIFLC students and external agencies. Processes and scores taped speaking tests. Administers a variety of language tests including audio, computer-generated, and written, each having different procedures and instructions. Evaluates English portions of constructed-response type Final Learning Objective (FLO) Sub-Skill tests and assesses credit or noncredit.

## **Minimum Qualification Requirements:**

One year of specialized experience equivalent to the GS-4 grade level in Federal Service. Specialized experience is experience that equipped that applicant with the particular knowledge, skills, and abilities (KSA's) to perform successfully the duties of the position, and that is typically in or related to the position to be filled. To be creditable, specialized experience must have been equivalent to at least the next lower grade level.

**Substitution of Education for Experience:** Four years of successfully completed education above high school is creditable. This education must have been obtained in an accredited business, secretarial or technical school, junior college, college or university.

**Combining Education and Experience:** Equivalent combination of successfully completed post-high school education and experience may be used to meet total experience requirements. Only education in excess of the first 60 semester hour is creditable toward meeting the specialized experience requirement. One full academic year of study beyond the second year is equivalent to 6 months of specialized experience.

## **Order of Referral:**

(Group 1) Qualified Eligibles entitled to 10 point veteran preference who have a compensable service connected disability of 10 percent or more and who have submitted the required proof as described above.

(Group 2) Qualified eligibles entitled to 10 point and 5 point preferences

(Group 3) Military Spouse Preference Eligibles.

(Group 4) Non preference Eligibles.

## **Conditions of Employment:**

1. Prior to appointment, male applicants between the ages of 18 through 25 must certify that they are registered with the Selective Service.

2. Selectee will be required to participate in Direct Deposit/Electronic Funds Transfer as the standard method of salary payment.